

Knowledge and skills analysis for EFDC Audit Committee Members (February 2017)

Audit Committee members bring a range of knowledge and experiences that helps it perform collectively as a committee. This analysis will help evaluate the overall knowledge and skills of the Audit Committee and is based on the CIPFA 2013 Audit Committees practical guidance for Local Authorities and Police.

For each area please indicate your current knowledge/skills level.

NAME: (optional)				
Knowledge area	Detail	Confident	Aware	Development appreciated
Core areas of knowledge				
Council knowledge	Governance structures of the Council and decision-making processes. Council objectives and major functions.			
Audit Committee role and function	Understanding of the audit committee's role and place within the governance structures. Knowledge of the purpose and role of the audit committee			
Governance	Knowledge of the six principles of CIPFA/SOLACE Good Governance Framework and the requirements of the Annual Governance Statement.			
Internal Audit	Awareness of the Public Sector Internal Audit Standards and arrangements for delivering the internal audit service.			
Financial management and accounting	Awareness of the financial statements that a local authority must produce. Understanding of good financial management principles and the role of the chief financial officer'			
External Audit	Knowledge of the role and function of the external auditor and the key reports and assurances that they provide.			
Risk Management	Understanding of the principles of risk management and how they are applied within the Council.			
Anti-fraud	Knowledge of the principles of good fraud risk management and the Council's arrangements for tackling fraud.			
Values of good governance	Knowledge of the Seven principles of Public Life, the Council's			

	arrangements to uphold ethical standards for both members and staff and the Council's whistleblowing arrangements.			
Range of specialisms that adds value to the Audit Committee				
Knowledge area	Details of supplementary knowledge	Skilled	Novice	Nil
Accountancy	Qualification in accountancy			
Internal Audit	Qualification or experience within internal audit			
Risk management	Qualification or practical experience of applying risk management			
Governance and legal	Legal qualification or knowledge of specific areas of interest e.g. constitutional arrangements, data protection or contract law			
Service knowledge relevant to the functions of the Council	Direct experience of managing or working in a service area similar to that operated by the Council.			
	Please give details			
Programme and project management	Project management qualifications or practical knowledge of project management principles			
IT systems and IT governance	Knowledge gained from management or development work in IT.			

Please add here any other areas of expertise you bring to the committee not covered above.	
Other comments or feedback are welcome.	

Please return this form to the Chief Internal Auditor smarsh@eppingforestdc.gov.uk by Friday 10 March 2017. Alternatively it can be posted to Sarah Marsh, Chief Internal Auditor, Epping Forest District Council, Civic Offices, High Street, Epping, CM16 4BZ.

An anonymised summary will be presented to the 27 March 2017 Audit and Governance Committee meeting.